

GUIDANCE ESCROW DEPOSIT SPECIFICATION FORM

1. Introduction

Fundamental requirement for an escrow deposit is that a qualified person should be able to continue maintenance of the software for continuity purposes. This implies that an escrow deposit should contain:

- a complete software environment, **not only source code** (i.e. database scripts, resource files, project/make files, etc.)
- background information on the environment – the Escrow Deposit Specification Form (EDSF).

As the EDSF must be included with each escrow deposit we advise you to download and complete a digital version. This digital version can be found at: www.escroweurope.com/download.

If you have any questions, please contact us at: technical@escroweurope.com.

2. General Information

Supported media

Supported media are: CDROM, DVD, DLT-IV, 4MM-DDS4, 1/4" - 30GB (SLR60) and LTO-3.

Internet deposit (HTTPS/SFTP)

Please visit www.depositcentral.com for detailed information.

Supported backup/compression programs

Operating System	Backup	Compression
Windows	NtBackup/Veritas(9)	ZIP/ARJ/RAR
UNIX	Tar/Cpio	Gzip/Compress
AS/400	Savlib	None

Encryption

Use of encryption is possible (PGP). Please contact us for detailed information.

Shipment

Please ship the material to:
Escrow Europe
Attn. Technical Department
Herengracht 414, NL-1017 BZ Amsterdam
The Netherlands

We advise you to use a certified courier when shipping your material.

Please note

1. Adhere to supported media, backup/compression programs. Escrow Europe will return any media which are not supported or which contain data archived by unsupported backup/compression or encryption programs.
2. Source code of utilities, libraries, self-developed components, license key software, etc. developed "in-house" should be part of the escrow deposit.
3. All material including documentation should be provided on machine readable media: either disc or tape (not paper).

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1. Supplier Information

Company Name: _____

Technical Contact: _____

Email: _____

Telephone: _____

2. Product Information

Product Name & Version: _____

Escrow Beneficiaries: _____

3. Media Information

If material was provided by upload (SFTP/HTTPS) – please ignore this chapter.

Medium	Quantity	Label
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_____	_____	_____
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_____	_____	_____
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_____	_____	_____
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4. Compression/Encryption

If you password protected your compressed/encrypted archive please send an email with the password to technical@escroweurope.com.

Compression used: _____ Yes/No

Compression tool used: _____

Encryption used: _____ Yes/No

Encryption tool used: _____

5. Remarks

Please include any other information below; for example if any special procedures are required to access your source code.

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6. Escrow Deposit Enquiry

1. Please list hardware/operating system/development environment (compilers)/third party software required to **compile** the software (or refer to a document which lists this information).

Item	Manufacturer

2. Please list location of technical documentation (or if none available – none).

3. Please list location of user documentation (or if none available – none).

4. Please list location of compilation/build instructions (or if none available – none).
